

Procedure for Registration of Co-operative Societies

For Registration

- Applicant will submit application form with supporting documents through **EoDB Portal**.
- For purposes of registration an application shall be forwarded to the registrar.
- The application shall be approved
 - (a) in the case of a society of which no member is a co-operative society by at least ten persons qualified in accordance with the requirements of section 5; and
 - (b) in the case of a society of which a member is a cooperative society, by a duly authorized person on behalf of every such society and where all the member of the society are not co-operative societies by ten other members, or when there are less than ten other member, by all of them.
- if the Registrar is satisfied –
 - (a) That the application complies with the provisions of the act and the rules,
 - (b) That the objects of the proposed society are in accordance with section 4.
- When the registrar refuses to register a society -
Department will Ask Applicant to provide additional info if required based on observation & direction through **EoDB portal**.
- Applicant will received SMS on registered contact number regarding the status of application.
- Applicant will check application status online and resubmit application as per required changes.
- Department will review the application & observation report and provide their remarks.
- Department will approve/ Reject based on the observation.
- When Application approved the Registrar shall issue a certificate of registration signed by him which shall be conclusive evidence that the co-operative society therein mentioned is duly registered under this Act.
- Department will Approved /Rejected Application by updating application status online.
- Applicant will check application status.
- Applicant can download approved file from the link provided on **EoDB portal**.